

St. Vincent Pallotti College of Engineering & Technology, Nagpur

Internal Quality Assurance Cell (IQAC)

Minutes of the Second Meeting of Internal Quality Assurance Cell (IQAC) held in the Conference Room on 28th June, 2019 at 11.00 am.

The following members were present:

- 1) Fr. Dr. Paul Chandrankunnel - Director
- 2) Fr. Anto Thomas Mullanal - Asst. Director
- 3) Fr. Dantees Thomas - Head HR
- 4) Dr. Surendra V. Gole - Principal
- 5) Prof. Ashish Lawrence - Head T&P
- 6) Dr. Pramod Lanjewar - HOD , ME
- 7) Dr. Vivek Kute - HOD, CE
- 8) Dr. Ashutosh Werulkar - HOD, ETC
- 9) Dr. Nitin Dhote - HOD, EE
- 10) Prof. Manoj Bramhe - HOD, IT
- 11) Dr. Kirti Sahu - 1st Year Incharge
- 12) Prof. Mohan Borikar - Head, Admin
- 13) Prof. Anil Pachchhao - Coordinator, Industry Connect
- 14) Prof. Manish Kapse - Coordinator, Center of Excellence
- 15) Dr. D. J. Tidke - Academic Expert
- 16) Prof. Hemant Diddee - Employer
- 17) Mr. T. D. Mukharjee - Parent Representative
- 18) Prof. R. V. Chouguley - Member from Local Society
- 19) Dr. Jyoti Rothe - Coordinator, IQAC & NAAC

The following members were absent:

- 20) Fr. Siju Jose - Financial Administrator
- 21) Prof. R. B. Gowardhan - Vice Principal
- 22) Mr. Sandeep Darvekar - Industry Expert
- 23) Mr. Ankur Deshmukh - Alumni Representative
- 24) Mr. Nikhil Khuje - Student Representative

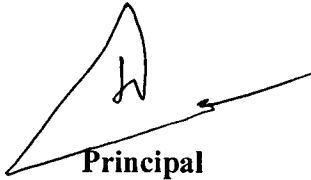
Agenda:

1. Welcome to members
2. Minutes of last IQAC meeting
3. Review of work done
4. Academic & Administrative Audit
5. Institute & Academic Calendar
6. Quality Checks & Balances
7. Quality Initiatives
8. Any other point with permission of the chair

The items in agenda were taken for discussion:

1. Principal Dr. S. V. Gole welcomed all members.
2. Dr. Jyoti Rothe, IQAC Coordinator read the minutes of first IQAC meeting. She also briefed about the work done in last academic session and informed all members about the Institute NAAC accreditation with 'A' grade.
3. Dr. Rothe elaborated on Academic & Institute Calendar for the session 2019-20.
4. Talking about Quality Initiatives, Dr. Tidke stressed on the effectiveness of the system, which ensures the quality of the processes. He suggested setting the targets and thinking beyond the NAAC processes.
5. Dr. Gole informed about the various ICT tools used by the faculty members in the institute.
6. Prof. Diddee said that focus should be on the modifications in the system and employability must be a benchmark. Along with academic excellence, placement in industries is equally important and also urged to plan for 6 months internship for the students. Industry exposure for students as well as for teachers is must. He also urged to get consultancy assignments.
7. Talking about 6 months internship Dr. N. K. Dhote raised a question being affiliated to RTMNU, it's not possible; Dr. Tidke said that it is possible only for autonomous colleges.
8. Dr. Werulkar talked about the new proposed teaching scheme of RTMNU of some courses where 6 months internship is compulsory for the students.
9. Mr. Chouguley suggested conducting open book examination for the students.

10. Dr. Tidke said that the transformation of faculty is a key aspect. Exposure to them is must and they must change themselves. Fr. Paul insisted on the quality of every aspect and said that change of mindset of all faculty members is must.
11. Prof. Ashish Lawrence informed that in 2005-06, faculty members had gone for the industry training for 15 days and that was a good initiative.
12. Fr. Paul said that the traditional methods are not enough. We need to catch new methods.
13. Mr. Mukharjee was of opinion that we should not stress faculty only but parents can also be involved in the process. Parent himself must take a pain to look into the performance & development of his ward. He suggested calling all the parents and telling them that it's their responsibility. He also suggested involving all stakeholders for quality improvement.
14. The meeting ended with a formal vote of thanks proposed by Dr. S. V. Gole.



Principal

Action Taken Report on Suggestions by members

1. Point No. 4. By Dr. Tidke: Setting the target for academic excellence

Action taken: Institute objectives are set for A. Y. 2019-20.

2. Point No. 6. By Prof. Diddee: Industry exposure to faculty & students

Action taken: Summer Internship for **628** Students & **9** Faculty Members

3. Point No. 7. By Dr. N. K. Dhote: Feasibility of 6 months internship

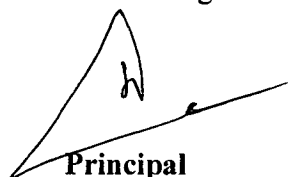
Action taken: Autonomy process is started. In autonomy, provision of 6 months internship is high as compared to RTMNU Curriculum scheme.

4. Point No. 9. By Mr. R. V. Chouguley: Conduction of open book test

Action taken: Open book tests for the students will be conducted after getting institute autonomy

5. Point No. 13. By Mr. Mukharjee: Involvement of parents in their ward's progress

Action taken: Parent faculty interaction is made strong. Every parent must come at least once in the college to discuss about his ward's progress and also suggest new methodologies for the improvement.



Principal